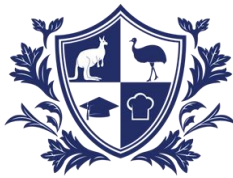


AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

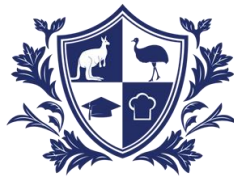
## INTERNATIONAL STUDENT APPLICATION FORM

Are you applying form?		<input type="radio"/> Overseas(Offshore) <input type="radio"/> Australia(Onshore)
<b>Personal Information*</b> (Student to complete)		Title: Mr / Ms / Mrs / Miss (please circle)
First Name:	Middle Name:	Family Name:
Gender: <input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Others	Date of Birth (dd/mm/yyyy):       /       /	
Telephone / Mobile:	Email:	
Country of Birth: <input type="radio"/> Australia <input type="radio"/> Other- Please Specify:		
Are you Aboriginal or Torres Strait Islander origin? (If persons are both Aboriginal and Torres Strait Islander, mark both 'Yes' boxes) <input type="radio"/> No <input type="radio"/> Yes, Aboriginal <input type="radio"/> Yes, Torres Strait Islander		
Passport Number: _____	Expire Date (dd/mm/yyyy):       /       /	
Country of Issue: _____	Nationality: _____	
Visa Type: <input type="radio"/> International Student <input type="radio"/> Working Holiday <input type="radio"/> Tourist	Expire Date:       /       /	
<b>Current Address *</b> (Please Note- Students cannot list a PO Box address as main address)		
Building / Property name:	Unit:	Street No:
Street Name:	Suburb:	Post code:
State / Province:	Country:	
<b>Postal Address *</b> <input type="radio"/> Tick if same as above		
Address:		
Suburb:	Post code:	
<b>Overseas Address *</b>		
Building / Property name:	Unit:	Street No:
Street Name:	Suburb:	Post code:
State / Province:	Country:	
<b>Emergency Contact *</b>	Name:	Relationship:
Address Line 1:		Email:
Address Line 2:		Phone / Mobile:
<b>Unique Student Identifier (USI) *</b>	Number: _____	No Number <input type="radio"/>
<input type="radio"/> I provide Australian Business & Culinary Institutewith permission to use the supplied USI number as applicable during my studies. (See Additional USI information at the end of this form).		



AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

Language*		
Do you speak a Language other than English at home: <input type="radio"/> Yes <input type="radio"/> No	If yes, please specify:	
How well do you Speak English: <input type="radio"/> Very Well <input type="radio"/> Well <input type="radio"/> Not Well <input type="radio"/> Not at all		
English Language proficiency * (tick appropriate) <input type="radio"/> IELTS <input type="radio"/> TOEFL <input type="radio"/> PTE <input type="radio"/> CAE <input type="radio"/> OTHER:		
Result:	Date:	
Tick*	Course Code and Name*	Preferred Intake*
	<b>*Kindly note that ABCI delivers all the courses in a face-to-face study environment</b>	
<input type="checkbox"/>	SIT30816 Certificate III in Commercial Cookery	MM/YYYY
<input type="checkbox"/>	SIT40516 Certificate IV in Commercial Cookery	MM/YYYY
<input type="checkbox"/>	SIT50416 Diploma of Hospitality Management	MM/YYYY
<input type="checkbox"/>	SIT60316 Advanced Diploma of Hospitality Management	MM/YYYY
<b>Entry requirements differ from course to course. These are defined in the Training and Assessment Strategy (TAS) for each course and can be found in the Individual Course Outline on ABCI Website.</b>		
Credit Transfer or RPL		
Will you be seeking credit transfer/ RPL on the basis of your previous study or work experience ? <input type="radio"/> Yes <input type="radio"/> No		
If YES, Note, to be granted credit exemption for previous study, you will need to provide documentary evidence of your current or previous studies. Provide certified copies and official translations of academic transcripts, certificates and a syllabus / course outline of the relevant units or courses.		
Overseas Student Health Cover (OSHC) Details		
Do you have Overseas Student Health Cover (OSHC)? <input type="radio"/> Yes <input type="radio"/> No		
If NO, would do you want the RTO to organise OSHC for you? <input type="radio"/> Yes <input type="radio"/> No		
If YES, specify the cover you require:		
<input type="checkbox"/> Single (Single covers only the overseas student.) <input type="checkbox"/> Dual Family (Dual Family covers the overseas student and either one adult spouse or recognised de facto partner or one or more children or step-children under the age of 18 years who are not married.) <input type="checkbox"/> Multi Family (Multi Family covers the overseas student and more than one dependant, which can only include one adult spouse or recognised de facto partner and one or more dependent children.		



AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

**Schooling\***

Are you still attending Secondary School?     Yes     No

What is your highest COMPLETED school level? (Tick one box only)

Completed Year 12 or equivalent       Completed Year 9 or equivalent

Completed Year 11 or equivalent       Completed Year 8 or Lower

Completed Year 10 or equivalent       Never attended school

Year Completed: \_\_\_\_\_      Where completed: \_\_\_\_\_

**Previous Qualification Achieved\***

Have you SUCCESSFULLY completed any of the qualifications listed below?     Yes     No

If yes please tick any applicable boxes below:

(Note: Please attach the relevant documents along with your application form. )

Qualification Level	Recognition		
	Australian Qualification	Australian Equivalent	International
<input type="checkbox"/> Bachelor Degree or Higher degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Advanced Diploma or Associate Degree	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Diploma	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificate IV	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificate III	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificate II	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Certificate I	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Miscellaneous Education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Disability\***

Do you consider yourself to have a disability, impairment or long-term condition?     Yes     No

If yes, please indicate the areas of disability, impairment or long-term condition. (You may indicate more than one area)

Hearing/Deaf     Learning     Vision     Physical     Mental Illness     Medical Condition

Intellectual     Acquired Brain Impairment     Other \_\_\_\_\_

**Employment\***

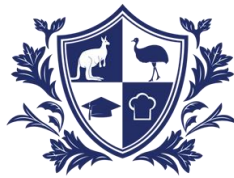
Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

Full-time Employee       Employed - Unpaid Worker in a Family Business

Part-time Employee       Unemployed - Seeking Full-time Work

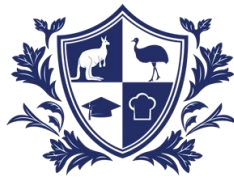
Self Employed - Not Employing Others     Unemployed - Seeking Part-time Work

Employer       Not Employed - Not Seeking Employment



AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

Occupation Identifier (please circle)		Industry of Employment (please tick)			
If Working or Self-employed please circle which area:  1. Manager 2. Professionals 3. Technicians and Trade Workers 4. Community and Personal Service Workers 5. Clerical and Administrative Workers 6. Sales Workers 7. Machinery Operators and Drivers 8. Labourer 9. Others		If Working or Self-employed please tick the field:  <input type="checkbox"/> Agriculture, Forestry and Fishing <input type="checkbox"/> Mining <input type="checkbox"/> Manufacturing <input type="checkbox"/> Electricity, Gas, Water and Waste Services <input type="checkbox"/> Construction <input type="checkbox"/> Wholesale Trade <input type="checkbox"/> Retail Trade <input type="checkbox"/> Accommodation and Feed Services <input type="checkbox"/> Transport, Postal and Warehousing <input type="checkbox"/> Information, Media and Telecommunication <input type="checkbox"/> Financial and Insurance Service <input type="checkbox"/> Rental, Hiring and Real Estate Services <input type="checkbox"/> Professional, Scientific and Technical Services <input type="checkbox"/> Administrative and Support Services <input type="checkbox"/> Public Administration and Safety <input type="checkbox"/> Education and Training <input type="checkbox"/> Health Care and Social Assistance <input type="checkbox"/> Arts and recreation Services <input type="checkbox"/> Other Services			
Study Reason*					
Which best describe your reason for undertaking this course? <input type="checkbox"/> To get a job <input type="checkbox"/> To develop my existing business <input type="checkbox"/> To start my own business <input type="checkbox"/> Other reasons (please specify):				<input type="checkbox"/> To get a better job or promotion <input type="checkbox"/> It was a requirement of my job <input type="checkbox"/> I wanted extra skills for my job	<input type="checkbox"/> For personal interest or self-development <input type="checkbox"/> To try for a different career <input type="checkbox"/> To get into another course of study



AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

### Declaration & Privacy Statement\*

1. I declare that the information I have provided is true and correct. I am aware of the consequences that may arise from providing false, misleading or incomplete information, including the cancellation of my enrolment, or the withdrawal of any offer made by Australian Business & Culinary Institute.
  2. I understand that Australian Business & Culinary Institute is required to submit data sourced from this enrolment form to the national VET administrative collection as a regulatory reporting requirement. The information contained on my enrolment form may be used by my RTO or the following third parties for administrative, regulatory and/or research purposes:
    - School - if I am a school based apprentice or trainee or VET in Schools student.
    - Employer - if I am enrolled in training paid by my employer.
    - Government departments and agencies and authorised VET related bodies.
    - VET regulators.
  3. I have read and understood Australian Business & Culinary Institute's Policies and Procedures and/or relevant information contained on Australian Business & Culinary Institute's website.
  4. I understand that Australian Business & Culinary Institute reserves the right to discontinue or alter any course, subject, unit of competency, fee, admission requirement, staffing or other arrangement without prior notice. Australian Business & Culinary Institute reserves the right to cancel or not offer a programme. If any programme is cancelled or not offered, Australian Business & Culinary Institute will refund all tuition fees in accordance with the provision of Sections 27 and 29 of Education Services for Overseas Students Act 2000. This agreement does not remove the right to take action under Australia's consumer protection laws.
  5. I understand that all personal information collected by Australian Business & Culinary Institute is confidential and may be made available for the relevant Commonwealth and State agencies, and the Fund Manager of the ESOS Assurance Fund. This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of the visa condition.
  6. **Visa Entitlement Verification Online (VEVO) Authorisation:** I authorize Australian Business & Culinary Institute to use my personal information to access the VEVO for my enrolment and during my course at Australian Business & Culinary Institute to determine my Australian Visa status and Visa conditions that apply to my visa.
  7. **Unique Student Identifier (USI):** I understand that it is my responsibility to provide Australian Business & Culinary Institute with USI prior to the course commencement. I authorise Australian Business & Culinary Institute to process one-on-one transactions for functions such as; collecting, verifying or viewing my 'Unique Student Identifier'. For any difficulties in creating USI, please contact CADET for guidance. For more information on USI, please visit: <http://www.industry.gov.au/skills/RegulationReformsAndInitiatives/UniqueStudentIdentifierForVET/Pages/InformationForTrainingProviders.aspx>
- I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at <http://www.usi.gov.au/Training-Organisations/Pages/Privacy-Notice.aspx>
- I understand that I may receive a National Centre for Vocational Education Research (NCVER) student survey.

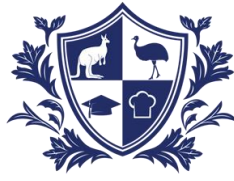
Signature (Applicant): \_\_\_\_\_ Student Name: \_\_\_\_\_ Date: DD /MM/YYYY

All applicants must be over 18 years of age. (Note: parental consent required if student is under the age of 18)

### Please check that you have completed the Application Form and attached necessary documents\*

#### Application Checklist

- Completed all sections of the Application form.
- Signed and dated the application form.
- Attached verified/certified copies of all necessary documents below
  - All previous education qualifications achieved
  - Any other relevant Qualifications
  - Any Relevant work experience documents
  - A copy of passport, Visa and Birth Certificate
  - Evidence of English language (e.g. IELTS)
  - A copy of release letter (only if transferring from another provider)



AUSTRALIAN BUSINESS  
&  
CULINARY INSTITUTE

**Send Enrolment Form to\***

By Post: **RTO Manager**  
**Australian Business & Culinary Institute**  
74 Sydney St,  
Albion ,Victoria, Australia, 3020  
By Email: [apply@abcinstitute.edu.au](mailto:apply@abcinstitute.edu.au)

For help with your enrolment form, or if you require any further information, please contact staff at Australian Business & Culinary Institute: +61 480122851

OFFICE USE ONLY

**Admissions Officer's Signature:**

**Admission Officer's Name:**

**Date:** DD / MM / YYYY

Version 2.0